

**STATE OCCUPATIONAL THERAPY LICENSURE BOARD**

**Bureau of Occupational Licenses**

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

**Board Meeting Minutes of 8/6/2018**

**BOARD MEMBERS PRESENT:** Cherie Strand  
Jori A Bathina  
Brenda P Krueger  
Farrell Lindley-Kessler

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Admin. Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Debbie Toncray, Technical Records Specialist II

Ms. Cory informed the Board of the email from Ms. Guidry stating that she has resigned from the Board.

**BOARD ELECTIONS**

Ms. Bathina made a motion for Ms. Strand to be appointed as the Board Chair. It was seconded by Ms. Lindley-Kessler. Motion carried.

**OLD BUSINESS**

**SUBCOMMITTEE REPORTS**

**SUPERVISION / TELEHEALTH – PROPOSED LAWS/RULES**

Ms. Lindley-Kessler and Ms. Callahan reviewed the revisions in the proposed rules for supervision.

**APPROVAL OF MINUTES**

Ms. Lindley-Kessler made a motion to approve the minutes of 6/22/2018. It was seconded by Ms. Bathina. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. The deadline to submit legislative ideas to the Governor's Office was July 13, 2018 and the deadline to submit proposed law and rule changes to the Governor's Office is August 17, 2018 for the 2019 Legislative Session.

**INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION  
LAWS COMMITTEE**

Ms. Cory said that the Executive Order report was submitted to the Governor and Lt. Governor prior to July 1 and it has been linked on the Board's main webpage.

Ms. Cory updated the Board on the legislative interim committee on occupational licensing and certification laws. The Occupational Licensing & Certification Laws Committee met on June 22. Ms. Cory was invited to present on the process and executive order reports for the Boards served by the Bureau. It also heard from Greg Wilson, chief of staff to Lieutenant Governor Little; Albert Downs, policy specialist for the National Conference of State Legislatures; and Patrick Grace, regional manager for the Division of Building Safety.

In her presentation before the Committee, Ms. Cory noted that 29 of the 30 Boards served by the Bureau had submitted their reports. As of today, all reports were submitted before the July 1 deadline and each Board's report has been posted to its website.

Comments by the Committee included that its efforts appeared to be on a parallel track with those of the executive order, and committee members outlined a framework where each of them would take a few reports to review with members of the Boards who wrote them. The co-chairs encouraged legislators on the committee to volunteer to review reports where they felt like they had a connection to the occupation or had constituents who serve on the Board.

The Committee had set its next meeting for Tuesday, August 7. Ms. Cory said that she received notice that the August 7 meeting was cancelled, and that she will let Board members know when she is notified of the rescheduled date.

## **NOTIFICATION TO LICENSEES**

The Board discussed sending a notice to licensees regarding the proposed laws and rules. Ms. Bathina made a motion to authorize the Bureau to draft a notice to licensees regarding the proposed rules, authorize the Chair to review and approve it, and have the Bureau mail it to licensees. It was seconded by Ms. Lindley-Kessler. Motion carried.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$157,863.60 as of 7/31/2018.

## **FY2019 CONTRACT RENEWAL**

Ms. Hall reviewed the FY2019 contract with the Board. Ms. Lindley-Kessler made a motion to approve the contract and authorize the Board Chair to sign it. It was seconded by Ms. Bathina. Motion carried.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **OLD BUSINESS**

## **TO DO LIST**

The Board reviewed the To Do List and no action was taken.

## **NEW BUSINESS**

### **PRESENTATION – REQUEST FROM IDAHO OCCUPATIONAL THERAPY ASSOCIATION (IOTA)**

Ms. Strand reviewed the presentation with the Board that she will be giving at the IOTA meeting on September 29, 2018.

## **CORRESPONDENCE**

### **NATIONAL BOARD FOR CERTIFICATION IN OCCUPATIONAL THERAPY (NBCOT) – 2018 CERTIFICATION DATABOOK**

The Board reviewed the NBCOT 2018 Certification Databook and no action was taken.

### **NBCOT – JUNE 2018 SURVEY**

The Board reviewed the NBCOT survey regarding licensure processing times for various states and no action was taken.

## **CE COURSES**

The Board reviewed and denied the following course:

**ASSESSMENT OF THE WALK CYCLE & LOWER EXTREMITY FOR THE  
MANUAL THERAPIST  
KINECTIONS EDUCATIONAL INSTITUTE INC**

## **EXECUTIVE SESSION**

Ms. Bathina made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. Krueger. The vote was: Ms. Strand, aye; Ms. Bathina, aye; Ms. Krueger, aye; and Ms. Lindley-Kessler, aye. Motion carried.

Ms. Lindley-Kessler made a motion to come out of executive session. It was seconded by Ms. Bathina. The vote was: Ms. Strand, aye; Ms. Bathina, aye; Ms. Krueger, aye; and Ms. Lindley-Kessler, aye. Motion carried.

## **APPLICATIONS**

Ms. Lindley-Kessler made a motion to approve the following for licensure:

OCTA-1926    Joshua Dowd

It was seconded by Ms. Krueger. Motion carried.

## **CE FOR REINSTATEMENT**

The Board reviewed all CE for reinstatement.

## **OLD BUSINESS**

### **PROPOSED LAWS/RULES**

The Board reviewed and agreed to the previously discussed revisions to the proposed laws and rules.

Ms. Bathina made a motion to approve and submit the revised proposed laws regarding exams, renewal and reinstatement, inactive licensure, and supervision, and to submit the legislative package to the Office of the Governor for approval for the 2019 Legislative Session. It was seconded by Ms. Krueger. Motion carried.

Ms. Lindley-Kessler made a motion to approve and submit the revised proposed rules regarding supervision, application provisions regarding criminal history and examination, and code of ethics, and to submit the proposed rules to the Office of the Governor for approval and to the Department of Administration for publication. It was seconded by Ms. Bathina. Motion carried.

Ms. Callahan and Ms. Cory discussed the process and comment time period for the proposed laws and rules with the Board.

Ms. Lindley-Kessler made a motion to have the Bureau submit one docket for the proposed rules for the 2019 Legislative Session. It was seconded by Ms. Bathina. Motion carried.

Ms. Cory reviewed the process of having notification sent to licensees with the Board.

Ms. Bathina made a motion to authorize the Board Chair to review and approve any final revisions to the proposed laws and rules prior to submission for approval to the Office of the Governor. It was seconded by Ms. Lindley-Kessler. Motion carried.

**NEXT MEETING** was scheduled for October 26, 2018 at 12:00 PM MDT.

### **ADJOURNMENT**

Ms. Lindley-Kessler made a motion to adjourn the meeting at 11:40 AM MDT. It was seconded by Ms. Krueger. Motion carried.

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Cherie Strand, Chair

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Jori A Bathina

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Brenda P Krueger

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Farrell Lindley-Kessler

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Tana Cory, Bureau Chief